

Decision Recording Form

Title	Emergency Lighting Testing – Outcome of Tender	Decision Maker	Deputy Chief Executive
Date of decision	12.10.2022	Source of authority	Constitution, Part 3, section 5, 8.2
Date of Publication			

Background and Reason for decision

Why it is being made listing reasons for the decision

A procurement process using Suffolk e-sourcing was completed for the services of an Electrical Contractor to undertake mandatory emergency lighting testing to all the Council's HRA flat blocks and Sheltered Housing Schemes.

The need to undertake emergency lighting testing is a matter of compliance for the Council.

The successful contractor (Gracelands Complete Maintenance Services Ltd) bid was £130,380 and will be met from within existing budgets. The overall tender was evaluated on price and quality.

Alternative options considered and why rejected

The successful contractor provided the most advantageous tender

List any background documents

None

Any Crime & Disorder, Equality, Social Value in Contracts, HR, Legal, Financial, ICT or Property implications

None

Anyone who has been consulted during the decision-making process

Not applicable. The tender requirement was advertised using Suffolk e-sourcing

Conflict of interest	N/A	Relevant Portfolio(s)	Housing
-----------------------------	-----	------------------------------	---------

ALL WARDS	Y	<i>Use a Y in the table below to mark the wards affected if not all wards</i>							
NW	NE	CENTRAL		SW		SE			
Castle Hill	Bixley	Alexandra		Bridge		Gainsborough			
Whitton	Rushmere	St Margaret's		Gipping		Holywells			
Whitehouse	St John's	Westgate		Sprites		Priory Heath			
				Stoke Park					

<p>Once complete the Decision Maker must send this form and any background documentation for publication to Monitoring.officer@ipswich.gov.uk</p>	<p>Admin use only</p>
---	-----------------------